

M.Ed in Teaching ESL

List of documents required for official admission and enrollment in the program:

- ❑ **Admission Application.** Could be sent by email or fax, but will also have to be submitted in original.
- ❑ **Admission Fee.** The admission fee is \$65.00 payable to PennState Abington. Please note that as per Universidad Ana G. Mendez (UAGM) policy, if a student does not take any courses during an entire term (one semester) he/she loses active status and must reapply by submitting a new admission application and paying the fee to reenter the program.
- ❑ **Graduate Studies Admission Exam.** The university accepts: GRE, GMAT or MAT Scores; 5 years or less. You may take up to 12 UAGM credits before you submit your exam scores. This requirement is waived if you submit a graduate transcript. In this case, you must submit an official graduate level transcript with your initial admission application. If the admission exam scores or the graduate transcript is not submitted with the admission application when applying into the program, it is required that you submit the **Graduate Program Agreement**.
- ❑ **Official Transcript** of undergraduate degree conferred or graduate level transcript.
 - Transcript must come directly from degree conferring institution, not from the applicant. Transcripts which say Student Copy or Issued to Student are considered unofficial and will be valid only for 30 days.
 - If name on transcript is different from current name, please submit copy of marriage license or Notice to Resume Prior Surname with your application.
- ❑ **Email.** Please make sure that we have a current email address since our major communication with students is through email.
- ❑ **Submit all documents and payments to:**
Ms. Robin Burgess, Program Manager
PSU Abington - Continuing Education
1600 Woodland Road • Abington PA 19001

Phone (215) 881-7401 Fax (215) 881-7412 Email rmb33@psu.edu

